

[INSPEC Accessibility Group, LLC](#)

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ACCESSIBILITY PLAN REVIEW AND INSPECTION - PROJECT SUBMITTAL FORM

Project Name: _____ EAB# _____ Project Location: _____

PLAN REVIEW AND INSPECTION SUBMITTAL FORM					
ESTIMATED CONSTRUCTION VALUE	PLAN REVIEW FEE	INSPECTION FEE	PLAN REVIEW SUBTOTAL	INSPECTION SUBTOTAL	TOTAL
0 to 500,000	400	450			
500,001 to 1,000,000	500	550			
1,000,001 to 5,000,000	600	650			
5,000,001 to 10,000,000	900	950			
10,000,001 to 15,000,000	1,200	1,250			
15,000,001 to 25,000,000	1,500	1,550			
over 25,000,000	negotiated	negotiated			
Texas Department of Licensing and Regulation Project Registration Filing Fee:					
Travel Fees (applicable if out of the D/FW area, call for price)					
Plan Submittal Must be Accompanied by Payment In Full					
TOTAL :					

What to Submit:

- o Completed **Plan Review and Inspection - Project Submittal Form**
- o One complete set of **Construction Documents**, including all disciplines (Civil, Structural, Architectural, MEP and, if applicable, Landscaping, etc.) and specifications, **Signed and Sealed**.
- o Completed **Architectural Barriers Project Registration Form** (attached).
- o Completed and signed **Proof of Submission Form** (attached) to be filled out by the Design Professional sealing signing the drawings.
- o Completed and signed **Owner Agent Designation Form** if required.
- o ****Completed and signed **Request for Inspection Form.**
- o **Check or Money Order for the total fee payable to INSPEC Accessibility Group.**

Results of the Plan Review should normally be expected within **10 working days or less** of receipt of all items required above.

***In most cases, a blank copy of the Request for Inspection form will be sent to the Owner along with the results of the Plan Review of the project drawings.*

INSPEC Accessibility Group will contact the Owner or his designated agent to schedule the inspection within 30 days of Estimated Completion Date. We encourage inspections at substantial completion in order that any modifications which might be needed can be completed by the original contractor, hopefully minimizing the cost and inconvenience to the building owner. If Inspection Fees are not paid along with the Plan Review, the Owner must pay fees within 30 days of completion of construction. The Building Owner will be advised of the results of each plan review and inspection by a detailed written report. Inspection fees include travel only within the D/FW Metro. Normal and customary reimbursable expenses will apply outside the D/FW Metro area, including travel, and if necessary, overnight accommodations. Please call for prices.

The undersigned understands that the review of the contract documents and field inspection by Registered Accessibility Specialists employed by INSPEC Accessibility Group for the TDLR, Austin, Texas, is based on a best effort endeavor following instruction and certification by both ICBO and TDLR. Plan Review and Inspection in no way warrants complete compliance with the 2012 Texas Accessibility Standards. The business, the design professional and the client for whom the review or inspection is made agrees to hold harmless and indemnify the contract provider and the TDLR from and against any liability arising from the performance of the work.

Authorized Signature: _____ Date: _____

Email Address: _____ Telephone: _____ Fax: _____